

## Chalkable Parent Portal Quick Guide

Our Student Information System, Chalkable, assigns a unique login account for all parents that select on their registration forms that they want access to their students information online.

This unique account is different than your child's account information.

***If you do not know your username and/or password, please call your child's school and ask them to retrieve your username and/or reset your password***

Brookhaven High School	(601) 833-4498
Alexander Junior High	(601) 833-7549
Lipsev Middle School	(601) 833-6148
Brookhaven Elementary	(601) 833-3139
Mamie Martin Elementary	(601) 833-0007

<http://www.brookhavenschools.org/>

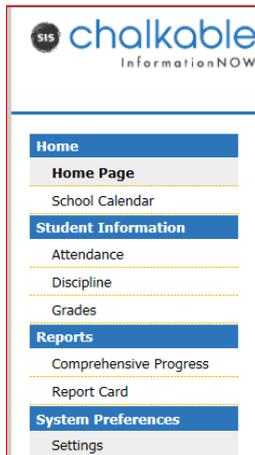
On the main menu of the district website or your child's school website, scroll to 'Parents' and select 'Parent Portable (Chalkable)'



When the login window comes up, type in your parent username (usually first-initial+lastname+random-number) (ie: nwallace829) & then the password that you were given from your child's school personnel – Click **Login** button

The screenshot shows the Brookhaven School District login form. The form has a blue header with 'BROOKHAVEN SCHOOL DISTRICT'. It contains fields for 'Username' (with 'nwallace829' entered) and 'Password' (with masked characters). There is a 'Forgot Password?' link and a blue 'Login' button.

Your Child's Dashboard should display on the screen



- 1) School calendar shows the events for your child's school
- 2) Attendance shows absences, check in/out, etc by semester/9 weeks
- 3) Discipline shows any infractions that involve your child
- 4) Grades show all grades that have been input by semester/9 weeks
- 5) Comprehensive Progress – shows activities, lessons and tests
- 6) Shows the most recent report card for your student

If you have multiple students in our district at different schools, your account can be setup to view all for your children in this one account; however, initially you have a different parent login account for each child – When all your children are pulled into the one account, you can select the child you want to view from the pull-down in the top right hand corner of the screen.

**LogOut** button is in the top right-hand corner of the window.